

**ANNEXURE B
FEES**

Fees in Respect of Public Bodies

| Item | Description | Amount |
|-------------|--|---|
| 1. | The request fee payable by every requester | R100.00 |
| 2. | Photocopy of A4-size page | R1.50 per page or part thereof. |
| 3. | Printed copy of A4-size page | R1.50 per page or part thereof. |
| 4. | For a copy in a computer-readable form on: | |
| | (i) Flash drive (to be provided by requestor) | R40.00 |
| | (ii) Compact disc | |
| | . If provided by requestor | R40.00 |
| | . If provided to the requestor | R60.00 |
| 5. | For a transcription of visual images per A4-size page | Service to be outsourced. Will depend on quotation from Service provider. |
| 6. | Copy of visual images | |
| 7. | Transcription of an audio record, per A4-size page | R24.00 |
| 8. | Copy of an audio record on: | |
| | (i) Flash drive (to be provided by requestor) | R40.00 |
| | (ii) Compact disc | |
| | . If provided by requestor | R40.00 |
| | . If provided to the requestor | R60.00 |
| 9. | To search for and prepare the record for disclosure for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation. | R100.00 |
| | To not exceed a total cost of | R300.00 |
| 10. | Deposit: If search exceeds 6 hours | One third of amount per request calculated in terms of items 2 to 8. |
| 11. | Postage, e-mail or any other electronic transfer | Actual expense, if any. |

Fees in Respect of Private Bodies

| Item | Description | Amount |
|-------------|---|---|
| 1. | The request fee payable by every requester | R140.00 |
| 2. | Photocopy/printed black & white copy of A4-size page | R2.00 per page or part thereof. |
| 3. | Printed copy of A4-size page | R2.00 per page or part thereof. |
| 4. | For a copy in a computer-readable form on: | |
| | (iii) Flash drive (to be provided by requestor) | R40.00 |
| | (iv) Compact disc | |
| | . If provided by requestor | R40.00 |
| | . If provided to the requestor | R60.00 |
| 5. | For a transcription of visual images per A4-size page | Service to be outsourced. Will depend on quotation from Service provider. |
| 6. | Copy of visual images | |
| 7. | Transcription of an audio record, per A4-size page | R24.00 |
| 8. | Copy of an audio record on: | |
| | (v) Flash drive (to be provided by requestor) | R40.00 |
| | (vi) Compact disc | |

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| | . If provided by requestor | R40.00 |
| | . If provided to the requestor | R60.00 |
| 9. | To search for and prepare the record for disclosure for each hour or part of an hour, excluding the first hour, reasonably required for such search and preparation. | R145.00 |
| | To not exceed a total cost of | R435.00 |
| 10. | Deposit: If search exceeds 6 hours | One third of amount per request calculated in terms of items 2 to 8. |
| 11. | Postage, e-mail or any other electronic transfer | Actual expense, if any." |